



## Farmers Market Volunteer Job Description 2010

Days: Wednesday & Saturday, May 8<sup>th</sup> thru October 30  
Volunteer Hours: 7:00 a.m. through 2:00 p.m.

### **General Duties (At all times):**

- Assist the Market Coordinator as required.
- Provide guidance and assistance to the vendors as needed. (note prohibitions)
- Check market area for trash & cleanup as needed.
- HAVE FUN!!!!!!

### **Market Opening Duties (typically 7:00 to 8:00 a.m.):**

- Assist vendors in setting up their booths.

### **Event Hours Duties (typically 8:00 a.m. to 1:00 p.m.):**

- Greet customers to the Market.
- Answer questions from patrons and provide guidance.
- Assist patrons in carrying large purchases to their vehicle.
- Make sure that the security barricades are in their proper places and traffic does not infringe on the vendor area.

### **Market Closing Duties (typically 1:00 to 2:00 p.m.):**

- Assist vendors with tear down their booths.
- Return equipment and/or apparel to the market coordinator.
- Set security barricades on grass on the north side of the parking lot when the final vendor has left.
- Complete one last inspection of the market area for trash & cleanup as needed.

### **Prohibitions:**

Under no circumstances shall volunteers sell items for individual vendors or take money on their behalf.

## **Most Importantly of All:**

Have fun and represent the Market well.